

# Privacy Notice – the EuroMarine network



## Introduction

This is a statement of the practices of the EuroMarine network in connection with the capture of personal data on this webpage ([www.euromarinetwork.eu](http://www.euromarinetwork.eu)) and the steps taken by the network to respect your privacy.

EuroMarine fully respects your right to privacy and actively seeks to preserve the privacy rights of those who share information with the network. Any personal information which you volunteer to EuroMarine will be treated with the highest standards of security and confidentiality, in accordance with European Data Protection legislation. From 25 May 2018, we shall process your personal data in accordance with the General Data Protection Regulation (EU 2016/679).

This privacy notice explains the following:

- How we collect and use your personal data
- The purpose and legal basis for collecting your personal data
- How we store and secure personal data
- Details of third parties with whom we share personal data
- What are your rights?

## How we collect and use your personal data

The data we collect from you will be used by EuroMarine only in accordance with the purposes outlined in this privacy notice. We will collect your data in the following manner:

- When you subscribe to our **e-newsletter**: we collect information through our [subscription service](#) electronic form. Only the names, email addresses and affiliations supplied to us by you will be stored. Exceptionally, professional addresses are added if requested by official representatives of Member Organisations, however individuals must opt-in to any emails prior to receiving them.

The data collected in the e-newsletter subscription form will be shared with the following areas of the network: *The Secretariat collect email addresses only for the purpose of the EuroMarine e-digest circulation, including newsletter and EuroMarine updates.* We will not collect any personal data from you that we do not need to provide and oversee this service to you.

- When you supply information to our publicly available online **directory of members**: We collect your professional information through our online [user account creation form](#) (email addresses, affiliation, research areas, contact details). This information is used in the profiles of those individuals who are affiliated with or involved directly in EuroMarine or its activities e.g. General Assembly Representatives, Steering Committee members, activity leaders and proponents. By actively participating in the network and its activities, and providing your information, you consent to it being made publicly available.

Such information is added to the website to build a representation of the wider network and is a provision applicable to the terms of funding of EuroMarine activities and requirements of their roles within the network. Each individual has the right to request changes to this personal data. We do not collect any additional personal data which is not specified in the profiles already. *The data collected when the user account is set up is publicly available but is not used for any other purpose.*

- When you use our website: Like most websites, we gather analytical data collected on an aggregate basis of all visitors to the website in order to develop the website and the services EuroMarine offers further. The data that we collect through **Google Analytics** is anonymised and is therefore not personally identifiable. *The Secretariat collects an overview of visitor data only to determine the website functionality.* If you don't want your data to be collected by Google Analytics, you can opt-out through <https://tools.google.com/dlpage/gaoptout>

### **The purpose and legal basis for collecting your data**

The data we collect about you will be used for *distributing the newsletter, sharing network events and opportunities for learning and networking relevant to the marine sciences, providing information on EuroMarine funded activities and as a contact point for activities and/or the networks member organisations. Profiles which concern only professional data are collected for the purpose of building a repository of expertise/search for experts of members from EuroMarine Member Organisations.*

The EuroMarine network will ensure that your data is processed fairly and lawfully in keeping with the principles of data protection. For the purposes outlined in this privacy notice your personal data will be processed on the basis of your consent in response to an invitation to sign up for our newsletter, and on necessary requirements for the daily functioning of the network and its activities, including the acceptance of funding (e.g. Activity leader, key proponent) or a involvement in a particular role in the network which requires a visible profile/presence to be established (General Assembly Representative, General Assembly Representative Substitute, Steering Committee member or other).

*The applicable legal bases are:*

- *Consent; and*
- *Legitimate Interest - processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.*

### **How we store and secure personal data**

Any data we collect from you will be stored confidentially and securely. EuroMarine is committed to ensuring all accesses to, uses of, and processing of network data is performed in a secure manner. In keeping with the data protection principles, we will only store your data for as long as is necessary. *For the purposes described here this data will be stored until such a point as you*

May 2018

*unsubscribe from our system, or request removal of data from the online database.* The retention of email addresses is solely in the interest of dissemination and communication of the outputs of the EuroMarine network. Any personal data we process is processed by EuroMarine Secretariat and is stored on a secured online platform within the European Economic Area which is also subject to European data protection requirements. No personal data will be passed to third parties unless you have consented to this action beforehand.

### **Details of third parties with whom we share personal data**

We use MailChimp as our automatic emailing platform. Information you provide in your subscription link will be transferred to MailChimp for processing in accordance with their [Privacy Policy](#) and [Terms](#).

The EuroMarine website uses Google Analytics to track the number of visits, but any information gathered during this is not shared with third parties.

Aside from publicly available information, your data will not be shared with any third parties. This information is for EuroMarine use only.

### **What are your rights?**

You have the following rights over the way we process your personal data. For your full rights, please see: <https://gdpr-info.eu/chapter-3/>

**Access:** You have the right to request a copy of the personal data we are processing about you and to exercise that right easily and at reasonable intervals.

**Consent:** You have the right to withdraw your consent where that is the legal basis of our processing.

**Rectification:** You have the right to have inaccuracies in personal data that we hold about you rectified.

**Erasure:** You have the right to have your personal data deleted where we no longer have any justification for retaining it subject to exemptions such as the use of pseudonymised data for scientific research.

**Object and Restrict:** You have the right to object to processing or restrict the processing of your personal data if, amongst others:

- The processing is based on public interest or in order to pursue a legitimate interest;
- The personal data was processed unlawfully;
- You need the personal data to be deleted in order to comply with legal obligations;

**Portability:** Where it is technically feasible you have the right to have a readily accessible machine-readable copy of your data transferred or moved to another data controller where we are processing your data based on your consent and if that processing is carried out by automated means.

May 2018

## **Contact**

We have tried to ensure that this document is as clear and comprehensive as possible. For any recommendations or amendments, please contact [secretariat@euromarinenetwork.eu](mailto:secretariat@euromarinenetwork.eu).

If you have any queries relating to the collection and processing of your personal data for the purposes outlined above or you wish to make a request in relation to your rights, please contact [secretariat@euromarinenetwork.eu](mailto:secretariat@euromarinenetwork.eu).

If you wish to take this further you have the right to seek further action from a [Data Protection Authority](#).

Updates to the Privacy Notice: We may change this Privacy Notice. The date at the top of this page indicates when it was last revised. Any changes to this Privacy Notice will become effective when we post the revised privacy policy on the EuroMarine website. Your use of the EuroMarine website and services following these changes means that you accept the revised Privacy Notice.